



Charging Policy

June 2022

Approved By: Governor	Date: June 2022
Next review Due by:	June 2025
Any signature required:	



All things are possible for those who believe. (Mark 9:23)
Learning together we grow in faith.

CHARGING POLICY

Introduction

This charging and remissions policy complies with statutory requirements, has regard to the Local Authority's policy statements on charging and is reviewed on an annual basis.

Charging for curricular visits and enrichment activities

The 1988 Education Reform Act lays down the conditions under which School may charge for activities taking place wholly or mainly during school hours. Governors, having discussed the legislation with the Headteacher, have agreed the following:

1. Visits undertaken as a necessary part of the curriculum:

Where activities are either a necessary part of a pupil's curriculum or fall mainly within the school's working day, parents will be asked to make a voluntary contribution, which will cover a proportionate cost of the activity. An example of such a visit might include a field trip to enhance classwork. No individual will be excluded because his/her parents decline to make a voluntary contribution. Where there is evidence of financial hardship, the Headteacher has authority to consider using school funds to subsidise the visit by amounts equivalent to part or all of the voluntary contribution requested. Parents of pupils in this situation should make the Head aware of their child's needs which will be dealt with discreetly. However, only where sufficient money is received will such visits go ahead.

2. Other Visits

The majority of visits do not fall into category 1. They are undertaken to enhance courses and to provide pupils with experiences they cannot gain in school. Accordingly, Governors believe a rich and varied programme of educational visits and special activities is an important and valued element of the school's curriculum and are confident parents will wish these visits to continue. However, it will only be possible for them to do so if they are self-financing. Participation in such activities is, of course, voluntary and is provided chiefly through voluntary allocation of time by teachers for which no charge is made.

Where such visits are not a required part of the curriculum and fall mainly outside the school working day, pupils attending such activities shall be required to pay the full cost, equally apportioned among them. The visit will go ahead only if the numbers paying make it financially viable.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

If a child wishes to take up individual lessons using Rochdale Music Service, in addition to the whole class instrumental sessions, then these lessons are payable.

Swimming

The school organises swimming lessons for children. These take place in school time and are part of the National Curriculum. We make no charge for this activity and the transport. We

inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. We ask that parents provide a swimming kit for their child.

Football / Rugby

The school offers additional football coaching, run by a member of staff, after school as part of its programme of extra-curricular activities. There is no charge for this. However, during the year qualified coaches from Rochdale Football Club or other outside agencies may sometimes run and organise these sessions. We may make a small charge for these sessions.

EXTRA-CURRICULAR ACTIVITIES

The school offers other extra-curricular activities run by members of staff, some of which may be seasonal e.g. rounders. There may be a small charge for these activities.

The Headteacher is given discretion to:-

- purchase equipment to establish or further promote an activity
- subsidise an activity where costs are considered to be high and there is a direct benefit to the school

Teachers organising activities are to ensure that:

- All LA, insurer's and Governors' regulations and guidelines are followed
- Procedures in the staff handbook are adopted and the visit has been sanctioned by the School's Educational Visits' Co-ordinator
- All equipment necessary to ensure safety is available. If it is not, the activities will not take place
- That where activities take pupils away from the school site, parents have received all the necessary information in writing and, where appropriate, colleagues and the school office are provided with a full list of participants and their tutor groups.

This policy covers a diverse range of activities: clubs, practices, concerts and plays, mini-enterprise, visits, European visits and exchanges, sports fixtures and competitions.